



Molde University College
Specialized University in Logistics

INFORMATION ABOUT ADMISSION REQUIREMENTS AND APPLICATION PROCEDURES



INTERNATIONAL APPLICANTS MSC IN PETROLEUM LOGISTICS

Application deadline: 1 February 2017

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1. Introduction

Thank you for your request for information about admission to the international study programmes at **Molde University College - Specialized University in Logistics (HiMolde)**.

Molde University College - Specialized University in Logistics is located in the small city Molde on the Western coast of Norway with around 26 000 inhabitants, and has approximately 2 400 students at three faculties: Faculty of Logistics, Faculty of Business Administration and Social Sciences, and Faculty of Health Sciences and Social Care.

We offer study programmes at Bachelor's, Master's and PhD level. However, the main language of instruction at the undergraduate (Bachelor's) programmes is Norwegian, and except for a limited number of incoming international exchange students each semester, these programmes are not open for international applicants seeking admission to obtain a degree. At the moment around 230 students with foreign nationality are studying at Molde University College - Specialized University in Logistics. Around 150 of them are international students. Some of them are PhD students at the PhD programme in Logistics, but the majority is studying at the 2 years (120 ECTS credits) international MSc programmes; MSc in Logistics, MSc in Petroleum Logistics, and MSc in Sport Management. These three MSc programmes are the only international MSc programmes offered in English to international applicants at our specialized university at the moment. The language of instruction at the other master's programmes is Norwegian, and these programmes are therefore not open to international applicants seeking a degree. There will be no new admission to the previous MSc programme in Engineering Logistics and the MSc programme in Event Management, since these two MSc programmes were closed down in 2016.

International applicants who satisfy the formal admission requirements, and can provide sufficient funding for their studies, can apply for admission to the MSc programme in Petroleum Logistics within the application deadline: 1 February 2017. There are at the moment no scholarships offered by our specialized university for new international applicants/ students at the MSc programme in Petroleum Logistics.

2. Programme description MSc in Petroleum Logistics

Molde University College - Specialized University in Logistics started in August 2015 a new international MSc programme in Petroleum Logistics, open to Norwegian and international applicants who have completed a recognized bachelor's degree (minimum 180 ECTS) within Logistics, Economics, Business Administration, Engineering (like e.g. Petroleum Engineering), Informatics, Mathematics or other relevant fields. The MSc programme in Petroleum Logistics is of 2 years duration (120 ECTS credits, 4 semesters), and consists of 90 credits course work, and a master's thesis of 30 credits. The language of instruction is English. 2017 will be the third year of admission to this MSc programme.

Logistics deals with the organization of the flow of products, services and information from raw materials to end products. For a large number of industrial and business companies, achieving high quality logistics operations will be the key competitive factor for future success. Oil and gas companies are no exception from this.

The MSc programme in Petroleum Logistics focuses on Logistics, but with a greater emphasis on courses related to the oil and gas industry. The programme aims at giving a thorough analysis and understanding of problems, challenges and solutions associated with all parts of the supply chains dealing with the oil and gas industry, on-shore as well as off-shore: exploration, purchasing, production planning, inventory management and downstream distribution planning. Along with knowledge of a broad range of logistics topics, the programme will give an understanding of the energy situation in the world comparing existing renewable energy sources as well as non-renewable sources both in terms of costs, qualities and availability.

Graduates who have obtained very good grades from the MSc programme in Petroleum Logistics can apply for admission to the 3 years PhD program in Logistics at HiMolde or other PhD programmes in Norway or abroad.

Programme Outline - MSc in Petroleum Logistics:

Course code	Course title	ECTS*	Sem. 1	Sem. 2	Sem. 3	Sem. 4
LOG730	Basics of Petroleum Logistics	7.5	7.5			
LOG731	Network Logistics	7.5	7.5			
LOG716	Mathematical Modelling in Logistics	7.5	7.5			
SØK710	Industrial Organization	7.5	7.5			
TRA816	Maritime Transportation	7.5		7.5		
LOG820	Vehicle Routing	7.5		7.5		
LOG740	Advanced Petroleum Logistics	7.5		7.5		
IDA715	Discrete Event Simulation	7.5		7.5		
LOG904-PTA	Research Methods in Logistics	7.5			7.5	
LOG904-PTB	Basic Problems in Petroleum Logistics	7.5			7.5	
LOG904-PTC	Offshore Oil and Gas Logistics	7.5			7.5	
LOG904-101	Research Design	2.5			2.5	
LOG904-100	Master's Thesis proposal	5.0			5.0	
LOG953	Master's Thesis	30				30
	TOTAL	120	30	30	30	30

* ECTS - European Credit Transfer and Accumulation System. The study plan above shows the study plan for the previous year (2015-2016). A complete and updated study plan for the academic year 2016-2017, and also later for the academic year 2017-2018, can be found online on our English and Norwegian home page as soon as the study plan has been revised.

The study plan mentioned above for the MSc programme in Petroleum Logistics only includes compulsory courses, and no electives. This study plan above covers four semesters at HiMolde. The double degree option in collaboration with Gubkin Russian State University of Oil and Gas, Moscow, Russia, has so far not been open for international students under the category Individual Funding in the academic years 2015-2016, and 2016-2017, but there might still be some openings for some few international students to participate in the regular international exchange programmes between HiMolde and several of our collaboration institutions where HiMolde has signed formal collaboration agreements. International exchange possibilities for one semester might also be possible with Gubkin Russian State University of Oil and Gas in the second semester of the MSc studies in Petroleum Logistics. More information about this exchange possibility can first be obtained after being formally admitted to the MSc programme in Petroleum Logistics, and first after the new international degree students have accepted their seats, and have arrived in Molde to start the programme. Our International Coordinator for the international exchange programmes; Adviser Anette Kristin Myrstad, will provide this information as part of the information given to the new international students during the Opening Week, or shortly after the Opening Week is over.

3. Admission requirements MSc in Petroleum Logistics

Academic admission requirements

Applicants should have completed a recognized BSc, BBA, BEng, BTech or equivalent degree, corresponding to a minimum of 180 ECTS credits (3 years of higher education) beyond the minimum matriculation requirement to be admitted at Norwegian higher educational institutions, and within the following relevant academic fields: Logistics, Economics, Business Administration, Engineering (like e.g. Petroleum Engineering), Informatics, Mathematics or other relevant fields. Applicants who are completing the last semester of their recognized bachelor's degree in the spring semester 2017, can also apply.

Applicants who have only completed an HND (Higher National Diploma), Advanced Diploma or equivalent diploma education are not qualified to apply for our international MSc programmes.

Admission to the international MSc programmes at Molde University College - Specialized University in Logistics is highly competitive, and applicants should preferably have an average grade of First Class Division or Second Class Upper Division/ Excellent or Very Good from their first degree or an equivalent average grade to be considered for admission. Applicants with an average grade of Second Class Lower Division or Third Class Division or equivalent average grade will usually not be offered admission.

For the MSc programme in Petroleum Logistics, we particularly encourage applicants from EU/EEA/EFTA countries to apply for admission in 2017. However, all Norwegian and international applicants are welcome to apply. We are especially welcoming qualified female applicants.

English language requirements

Applicants to the MSc programme in Petroleum Logistics, must pass either a TOEFL test with a minimum paper-based test score of 550 (or a minimum score of 213 on computer-based test or 79 on internet-based test) or an IELTS test with a minimum score of 6.0.

Exemption from the English language requirements:

- Applicants from countries having ratified the Lisbon Convention (like e.g. the countries within EU/ EEA/ EFTA), are exempted from taking a TOEFL or IELTS test, if they can document a minimum of 7 years of English as a subject from their primary and secondary school when submitting their application form.
- Applicants with at least one year's education at higher secondary level or university level from Ireland, UK, US, Canada, Australia or New Zealand where the main language of instruction has been English are exempted from the English requirements, and do not have to submit TOEFL/ IELTS test results.

- **Applicants from African countries** with a BBA, BA, BSc, BEng or BTech degree where the main language of instruction has been English, or who have passed English as a subject at GCE O- or A-level, SSC in West African countries, Cambridge Overseas School Certificate or equivalent secondary education in Kenya, Malawi, Tanzania, Uganda, South Africa and Zambia, and applicants with a university degree where English is the main academic field of study (BA in English), are exempted from the English requirements, and do not have to submit TOEFL/ IELTS test results.
- **Applicants from Asian countries** (for example Bangladesh, Bhutan, India, Nepal, Pakistan, P.R. of China, Sri Lanka, Thailand, and Vietnam) with a BBA/ BA/ BSc/ BEng/ BTech degree where the language of instruction has been English, **are not exempted from the English language requirements, except for candidates holding a BA degree in English (English as the major academic discipline).**

For citizens from all other countries, the application will not be considered unless a TOEFL or IELTS test result is sent directly to Molde University College – Specialized University in Logistics.

English test score results (TOEFL or IELTS test) should preferably be sent directly from the test centre within 1 February 2017, or at latest within 1 April 2017. English test results received after 1 April 2017 will not be considered for admission. Due to verification reasons, the English test results are not valid for admission if they are more than 2 years old (not older than 1 February 2015, for admission in 2017).

Please provide the name and address of Molde University College - Specialized University in Logistics to the test centre when requesting them to forward the TOEFL/ IELTS test score, since our specialised university does not have any separate TOEFL code.

4. Financial requirements for international applicants/ students

Fees

There are no tuition fees for Norwegian and international students at the Norwegian state run higher educational institutions. There is only a minor semester fee of NOK 695 to be paid to the Student Welfare Organisation in the beginning of each semester. The minimum financial requirement, estimated to NOK 103 950 per academic year, is therefore meant to ensure that the students are able to cover for their own living expenses while studying in Norway, including books, materials, accommodation, food etc.

Individual Funding

The Norwegian Directorate of Immigration (UDI), located in Oslo, requires that all admitted international students, who are not citizens of the EU/EEA/EFTA countries, and who need a visa to enter Norway, must document sufficient funding to undertake their studies at Norwegian higher

educational institutions, before they can obtain a temporary residence permit for study purposes (student residence permit) in Norway (www.udi.no). At the moment the minimum amount required is NOK 103 950 for the academic year 2017-2018.

Applicants who are citizens of EU/EEA/EFTA countries, where a visa to enter Norway is not required, do not have to transfer a minimum of NOK 103 950 to the Deposit Account for International Students mentioned below. These students must instead include a letter with their application form declaring that they are able to finance their studies at our specialised university for the first and second year of their MSc studies in Petroleum Logistics.

International applicants from countries where a visa is required to enter Norway, must document a minimum of NOK 103 950 to cover for the first academic year of the MSc studies together with their application form. They should also present a financial plan for how they intend to finance the second year of their MSc studies, since the international students will have to document additional NOK 103 950 at the time they apply to renew their student residence permit and part-time work permit after one year. Documentation of funding submitted with the application can be confirmation letters from sponsors, confirmation of scholarships or grants, bank guarantees etc.

Applications without such financial documentation will not be processed.

Students from countries where a visa is required to enter Norway, and who are successfully admitted to the MSc programme in Petroleum Logistics, will together with the letter of admission, be requested to transfer NOK 103 950 to a Norwegian bank account belonging to Molde University College - Specialized University in Logistics within a fixed deadline stated in the letter of admission, and in good time before arrival in Norway. When the money has been transferred, our specialised university will issue a confirmation letter of funding, confirming that the money has been received from the admitted student. The student will then be asked to present this confirmation letter of funding to the nearest Norwegian Consulate or Embassy, and they will then send the confirmation letter to UDI in Oslo. UDI can first finalize the application for student residence and part-time work permit to Norway after receiving this confirmation letter of funding. After the international students have arrived in Norway, they need to apply for a Norwegian ID-number. This ID-number will be received by the international students about 3-4 weeks after arrival in Norway. The international students can then open their own private Norwegian bank account, and our specialised university will transfer their NOK 103 950 back to their private bank.

More detailed information about the practical arrangements for transferring the required amount of money to the Deposit Account for International Students will first be given together with the letter of admission, and not at the time of application.

5. Part-time work permit as an international student in Norway

International students who have obtained a combined first time student residence and part-time work permit by UDI are allowed to work maximum 20 hours per week in the semester time and full time in all holidays (Christmas, Easter and Summer holidays). The part-time work permit will be renewed

after one year of studies, if the students are following a normal study progression. International students from countries where a visa is required, and who are delayed in their MSc studies during the first year of studies, can be required by the Norwegian higher educational institution where they are studying to concentrate fully on their studies without working part-time during the second year of their MSc studies. If their study progression is too low during their MSc studies, the student residence permit can also be withdrawn. International students should be aware that it is not always easy to get a part-time work beside their studies in Norway. They must therefore be prepared to fully cover their own living expenses during their studies by their own funding.

6. Application deadline and procedures for admission in 2017

The application deadline for admission to MSc in Petroleum Logistics for international applicants with Individual Funding is 1 February 2017. All international applicants applying directly from abroad or who already have a temporary residence permit (not permanent permit) in Norway should apply within this application deadline. Last deadline for applicants who have applied within 1 February 2017 to submit TOEFL/ IELTS tests is 1 April 2017. The application form with all the required documents should be posted to the postal address mentioned on the last page of the application form, and not be sent as attachment to email. The application should also be marked with MSc in Petroleum Logistics (for more information we are referring to the last page of the application form).

Applicants who are Norwegian citizens or who already have a permanent residence permit (not temporary permit) in Norway, can apply within the application deadline 15 April 2017.

Administrative contact person for international applicants to the MSc programme in Petroleum Logistics:

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