

Text alternative for video: Using A Search table

Welcome to this brief look at using a search table in the search process.

To get started, we must first of all find some good search words. The trick is to find the words we think may be in the documents we're looking for and not in all of the other documents.

In this example, did the COVID-19 pandemic have any impact on the circular economy in the EU?

The words we are looking for may be COVID-19 pandemic, circular economy, and EU.

When you have found the search words and come up with some possible synonyms and abbreviations for the words, it's smart to put those that belong together into groups. And it's often a good idea to have three such groups.

We have now started to put our search words into a search table. We then put in the different search techniques we're planning on using. And finally, our search table may look like an ordered table with search terms in the columns and search techniques placed where we want to use them.

The advanced search feature in many databases and search engines allows you to add additional search rows or search fields. Then you may enter each column in the search table into its own search row, and then combine the different rows with AND.

Often, the database combines the rows with AND automatically, as in the example in the video.

Thank you for your attention.

Feel free to drop by the library should you have any questions.